

Job Description & Person Specification Growing Hope Solent Freelance Bid Writer/Fundraiser

Summary

Growing Hope is a national charity providing free therapy for children and young people with additional needs in partnership with local churches across the UK. We aim to grow hope for children, hope for families and hope in Jesus. Growing Hope was founded in December 2017 and has a vision to see 20 clinics set up across the UK by 2030. Growing Hope currently has eight local charities running across the country in King's Cross, Brockley, High Wycombe, Maidstone, Solent, Farnham, York and Redbridge. They have worked with over 1000 children, young people, parents, carers, siblings and professionals since they launched.

Growing Hope Solent is currently recruiting for a freelance bid writer to provide part-time support in preparing and submitting grant applications working with our trustees and our Clinic Manager. Growing Hope Solent started operating in June 2025. The clinic is already bringing hope to many local children with additional needs and their families. The clinic's waiting list is growing rapidly and there are ambitious plans to expand the clinic and to grow fundraising efforts accordingly.

The successful candidate will bring expertise and experience in writing successful grant applications for both Trusts and companies. Growing Hope promotes equality, diversity and inclusion in our workplace. We make employment decisions by matching business needs with skills and experience.

Depending on experience and skills, the successful candidate may also be involved in supporting the trustees and Clinic Manager in other aspects of fundraising as required.

We are looking to appoint on a freelance basis initially, but with potential for the role to expand and become permanent. We are seeking an initial commitment of 1 day per week, but for effort to be flexible to take account of grant application deadlines.

We are looking for candidates who are committed to Growing Hope's vision and values and can demonstrate these within their interview.



HOPE

We believe Jesus brings hope to children, young people and families, even in the most difficult situations, and that underpins everything we do.



COMMUNITY

We are accepting of all and want everyone to know they are seen, heard and belong.



COURAGE

We are brave, choosing honesty over comfort, and tackling problems because we want to change lives.



INNOVATION

We are innovative, flexible and creative in our approach, always aiming for excellence.



GENEROSITY

We look out for others and share our time, encouragement, finances and skills.



Growing Hope Solent

King's Community Church, Upper Northam Road,
Hedge End, SO30 4BZ |
07519 965200 | solent@growinghope.org.uk

Details

- Freelance – 7.5 hours per week (0.2FTE)
- Salary – (hourly payment negotiable depending on skills and experience)
- Location – Home working with occasional visits to Growing Hope Solent in Hedge End
- Preference to candidates who are local to South Hampshire

Experience Required

- Successful bid writing for one or more charities
- Wider experience of fundraising desirable
- Knowledge of funders in Solent region desirable

Job Summary

- Work with Growing Hope Solent's trustees and Clinic Manager to identify grant funding opportunities
- Prioritising grant funding opportunities based on fit to Growing Hope Solent's aims
- Liaising with Growing Hope National to determine appropriate grant-funding opportunities
- Supporting Growing Hope National in prospecting suitable funders as required
- Liaising with grant funders to understand specific requirements for bids
- Preparing high quality Expression of Interest letters and funding proposals within specified deadlines
- Preparing reports to funders at the end of grant periods, or at other times as determined by the funder

ESSENTIAL

- This role has an Occupational Requirement to be a Christian, as permitted under Schedule 9, Part 1, of the Equality Act 2010.
- At least three years of experience of bid writing within the charitable sector.
- Excellent written and verbal communication skills and ability to work with trustees and Clinic Manager as part of a dispersed team.
- Commitment to Growing Hope's vision.
- IT skills – experience of MS Office, particularly Word and Excel.
- An innovative and creative approach.
- Excellent organisational skills and attention to detail.

DESIRABLE

- Experience of children with additional needs (professional or lived experience)
- Evidence of training in areas relevant to role.
- Access to own computer

Confidentiality and data protection

- The successful candidate will be required to maintain data protection in line with Growing Hope's information governance policy.

Application Process

- Candidates should send their CV and a covering letter to Sarah at solent@growinghope.org.uk