



Growing Hope |
Registered charity 1176358

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IT Champion Volunteer Role Description

Growing Hope is a charity providing free therapy for children and young people with additional needs in partnership with local churches across the UK. We aim to grow hope for children, hope for families, and hope in Jesus. We currently have four Growing Hope clinics: King's Cross, Brockley, High Wycombe and Gateshead. We provide support groups for parents and siblings of children with additional needs through our clinics as well as offering facilitator training to support the wider community. We also support churches through accessibility training and our award scheme.

Looking to expand your skillset and learn more about the behind the scenes working of a charity?

We are looking for someone who:

- Remote/office based.
- Well organised.
- Can work independently.
- IT savvy - Microsoft systems, navigation and updating databases, Google Drive etc.
- WordPress knowledge desirable.

Tasks Include:

Our IT champion will have to be flexible according to the needs of the day, however some tasks may include

- Following through IT processes for new staff or leavers.
- Assist Zoom training sessions.
- Managing databases.
- Ordering new equipment.
- File mapping.
- Website
 - Adding alt text
 - Looking at general functionality/errors
 - Work together with staff to create new webpages

This role would be for minimum half a day a week. We ask our volunteers for a minimum commitment of 6 months.

Although initial induction will be carried out at the office in Islington, this role does offer remote opportunities.

Apply here: <https://forms.gle/qzwBAdgxZtsaD63k7>

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